BAHRAIN DOMICILED RETAIL CIUS MODULE

Volume 7 Collective Investment Undertakings

MODULE:	BDR (Bahrain Domiciled Retail CIUs)
	Table of Contents

		-	
			Date Last Changed
BDR-A	Introducti	on	Ghangea
22111	BDR-A.1	Purpose	04/2012
	BDR-A.2	Module History	$\frac{10/2017}{10}$
		,	
BDR-B	Definition		
	BDR-B.1	Definition	04/2012
BDR-1	Documen	ts Constituting the CIU	
	BDR-1.1	General Requirements	04/2012
BDR-2	Prospectu	s	
	BDR-2.1	General Requirements	04/2012
	BDR-2.2	Simplified Prospectus	04/2012
BDR-3	CIU Hold		
	BDR-3.1	Rights	04/2012
	BDR-3.2	Issue, Purchase and Redemption of Holdings	04/2012
BDR-4	Investmen	ite	
DDR-4	BDR-4.1	Risk Management	04/2012
	BDR-4.2	Derivative Transactions	04/2012
	BDR-4.3	Significant Influence / Conflicts of Interest	04/2012
	BDR-4.4	Other Restrictions on Investment	04/2012
	BDR-4.5	Non-compliance with and Breaches of Investment	04/2012
		Limits	,
BDR-5	Borrowing	, Lending and Short Selling	
	BDR-5.1	Borrowing	04/2012
	BDR-5.2	Lending	04/2012
	BDR-5.3	Short Selling	04/2012
BDR-6	Fees and 1		
	BDR-6.1	Fees	04/2012
	BDR-6.2	Dividends	04/2012

BDR: Bahrain Domiciled Retails CIUs *Table of Contents: Page 1 of 2*

Volume 7: Collective Investment Undertakings

MODULE:	BDR (Bahrain Domiciled Retail ClUs)
	Table of Contents

			Date Last Changed
BDR-7	Valuation	of Assets	
	BDR-7.1	General Requirements	10/2017
BDR-8	Books and	Records	
	BDR-8.1	General Requirements	04/2012
BDR-9	Financial S	Statements and Disclosure Requirements	
	BDR-9.1	General Requirements	04/2012
BDR-10	Advertisen	nents	
	BDR-10.1	General Requirements	04/2012
BDR-11	Access to	Premises	
	BDR-11.1	General Requirements	04/2012
BDR-12	Listing Re	quirements	
	BDR-12.1	General Requirements	10/2017
BDR-13	Mergers a	nd Transfers	
	BDR-13.1	General Requirements	04/2012
BDR-14	Suspension	n of Dealing in CIU Holdings	
	BDR-14.1		04/2012
	BDR-14.2	Resumption of Dealing	04/2012

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-A:	Introduction

BDR-A.1 Purpose

Executive Summary

BDR-A.1.1 This Module sets out the Central Bank of Bahrain's (CBB) requirements for <u>Bahrain Domiciled Retail CIUs</u>.

Legal Basis



This Module contains the CBB's Directive (as amended from time to time) regarding <u>Bahrain domiciled retail CIUs</u> and is issued under the powers available to the CBB under Article 38 of the Central Bank of Bahrain and Financial Institutions Law 2006 ('CBB Law').

BDR-A.1.3 For an explanation of the CBB's rule-making powers and different regulatory instruments, see Section UG-1.1.

BDR: Bahrain Domiciled Retails CIUs Section BDR-A.1: Page 1 of 1

MODULE	BDR:	Bahrain Domiciled Retail ClUs
CHAPTER	BDR-A:	Introduction

BDR-A.2 Module History

Evolution of Module

- BDR-A.2.1 This Module was first issued in April 2007, as part of the initial release of the contents of Volume 6 (Capital Markets); it was given an effective date of 1 June 2007, with a one-year transition for existing <u>CIUs</u>.
- BDR-A.2.2 The Module was subsequently revised in April 2012, by the addition of several sections catering for the role and responsibilities of <u>relevant persons</u>, the registration and authorisation requirements, corporate governance, and other relevant Chapters and has been reissued as Volume 7.
- BDR-A.2.3 A list of recent changes made to this Module subsequent to the April 2012 revision is provided below:

Module Ref.	Change Date	Description of Changes
BDR-7.1.3	10/2017	Added sub-paragraph (g) on annual valuation.
BDR-12.1.1A	10/2017	Added a new Paragraph on Exchange Traded Fund.
BDR-12.1.6	10/2017	Added a new Paragraph.

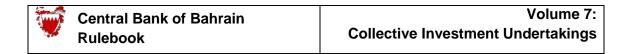
Superseded Requirements

BDR-A.2.4 This Module supersedes the following provisions contained in circulars or other regulatory instruments:



BDR-A.2.5 Further guidance on the implementation and transition to Volume 7 (Collective Investment Undertakings) is given in Module ES (Executive Summary).

BDR: Bahrain Domiciled Retails CIUs Section BDR-A.2: Page 1 of 1



MODULE	BDR:	Bahrain Domiciled Retail ClUs
CHAPTER	BDR-B:	Definition

BDR-B.1 **Definition**

Bahrain Domiciled Retail CIUs

BDR-B.1.1

Bahrain domiciled retail CIUs are defined under Paragraph ARR-B.1.7 as CIUs that may be offered to all types of investors.

Authorisation Requirements

BDR-B.1.2

Bahrain domiciled retail CIUs must be authorised by the CBB prior to being offered to investors, in accordance with the requirements set out in Chapter ARR-2 of Module ARR.

BDR: Bahrain Domiciled Retails CIUs April 2012 Section BDR-B.1: Page 1 of 1

MODULE	BDR:	Bahrain Domiciled Retail ClUs
CHAPTER	BDR-1:	Documents Constituting the CIU

BDR-1.1 General Requirements

BDR-1.1.1

Every <u>Bahrain domiciled retail CIU</u> must be constituted by way of documents, containing the information listed in Supplementary Information document ARR(i), in Part B of Volume 7.

BDR-1.1.2 In the case of <u>CIUs</u> established as Common <u>CIUs</u> established under the laws of contract, the documents are the Memorandum and Articles of Association of the <u>fund company</u> and the <u>CIU</u> instrument. In the case of Corporates established under the Bahrain Commercial Companies Law, the documents are the Memorandum and Articles of Association. In the case of <u>CIUs</u> established as Trusts under the Financial Trust Law, the legal document is the trust deed.

BDR-1.1.3

The <u>operator</u> of a <u>Bahrain domiciled retail CIU</u> together with the <u>directors</u> of the <u>CIU</u> concerned, or <u>trustees</u>, as appropriate, must ensure that the documents constituting the <u>CIU</u>:

- (a) Do not contain information that is false or misleading;
- (b) Do not contain any provisions that conflict with either CBB requirements or other laws and regulations, that may apply to the <u>operator</u>, <u>fund manager</u> and other <u>relevant persons</u> to the CIU; and
- (c) Are not unfairly prejudicial to the interests of the <u>CIU</u> participants, either generally or to a particular class of <u>CIU</u> participants.
- BDR-1.1.4

The <u>operator</u> of a <u>Bahrain domiciled retail CIU</u> together with the <u>directors</u> of the <u>CIU</u> concerned, or <u>trustees</u>, as appropriate, must maintain the documents constituting the <u>CIU</u>.

BDR-1.1.5

Once authorised, prior approval must be obtained from the CBB for any subsequent material changes to the documents. An updated copy of the documents must be made available to the CBB within 30 calendar days of the revision being approved.

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-2:	Prospectus

BDR-2.1 General Requirements

BDR-2.1.1

Every <u>Bahrain domiciled retail CIU</u> authorised under Chapter ARR-2 must publish a <u>prospectus</u> containing, as a minimum, the information set out in Supplementary Information document ARR(ii) in Part B of Volume 7.

BDR-2.1.2

The board of the <u>CIU</u>, or <u>trustees</u>, as appropriate, must ensure that the information contained in the <u>prospectus</u>:

- (a) Is complete and transparent;
- (b) Is not false, misleading, or unfairly prejudicial to the interests of the <u>CIU participants</u> generally or to the <u>participants</u> of other classes of instruments issued by the <u>CIU</u>; and
- (c) Does not contain any provision that conflicts with any Rule in Volume 7, or other legal or regulatory requirements that apply to the <u>CIU</u> or other <u>relevant persons</u> connected to the <u>CIU</u>.
- BDR-2.1.3

The documents constituting the <u>Bahrain domiciled retail CIU</u> must form an integral part of the <u>prospectus</u> and must be annexed to it. Alternatively, the <u>prospectus</u> must specify where the documents constituting the <u>Bahrain domiciled retail CIU</u> may be obtained.

BDR-2.1.4

The board of the <u>CIU</u> must keep the <u>prospectus</u> up-to-date, such that the information it contains is materially current.

BDR-2.1.5

Once the <u>CIU</u> is authorised, prior approval must be obtained from the CBB for any subsequent material changes to the <u>prospectus</u>. An updated copy of the <u>prospectus</u> must be made available to the CBB within 30 calendar days of the revision being agreed, and <u>CIU</u> <u>participants</u> must be notified of the changes at least 30 calendar days before they take effect, given that a window for redemption is made available to <u>CIU participants</u> within this timeframe.

- BDR-2.1.6 For the purposes of the Paragraph BDR-2.1.5, material changes include, but are not limited to:
 - (a) Changes in the <u>relevant persons</u>;
 - (b) A change in legal structure;
 - (c) A change to the investment strategy; or
 - (d) A change in fees.

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-2:	Prospectus

BDR-2.1 General Requirements (continued)

BDR-2.1.7 The <u>CIU</u> must provide a copy of its most recent <u>prospectus</u>, free of charge, to any existing and potential <u>CIU</u> participants.

The <u>CIU</u> must, upon request, provide explanations and such other information supplementary to the <u>prospectus</u> as may reasonably be required by any existing and potential <u>CIU participants</u>.

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-2:	Prospectus

BDR-2.2 Simplified Prospectus

BDR-2.2.1

Where a <u>simplified prospectus</u> is published by a <u>Bahrain domiciled</u> retail <u>CIU</u>, it must include, as a minimum, the information specified in Supplementary Information document ARR(iii) in Part B of Volume 7. It must also include a statement stating that more detailed information on the <u>CIU</u> is contained in the <u>prospectus</u>, a copy of which must be made available free of charge to existing and potential <u>CIU</u> <u>participants</u> upon request.

BDR-2.2.2

A <u>simplified prospectus</u> must contain a summary of the key features of the <u>CIU</u>, including its investment policy and fee structure. It must not be misleading.

BDR-2.2.3

A <u>simplified prospectus</u> must be kept up to date, such that the information it contains is materially current and accurately represents the full <u>prospectus</u>.

BDR-2.2.4 There is no requirement for a <u>simplified prospectus</u> to be approved by the CBB, nor for any subsequent material changes to be approved or notified. However, the <u>simplified prospectus</u> must accurately reflect the full <u>prospectus</u>, which is subject to approval requirements (see Rule BDR-2.1.5).

BDR: Bahrain Domiciled Retails CIUs Section BDR-2.2: Page 1 of 1

MODULE	BDR:	Bahrain Domiciled Retail ClUs
CHAPTER	BDR-3:	CIU Holdings

BDR-3.1 Rights

BDR-3.1.1

If a <u>Bahrain domiciled retail CIU</u> has different classes of <u>holdings</u>, the documents constituting the <u>CIU</u> must clearly set out:

- (a) The different features of each class of <u>holdings</u>, including their respective rights;
- (b) The allocation of expenses and fees; and
- (c) How the proportion of the value of the assets of the <u>CIU</u> and the proportion of income available for allocation attributable to each such class is to be calculated.
- BDR-3.1.2 For the purposes of this Module, the interest of the <u>CIU participants</u> in a <u>Bahrain domiciled retail CIU</u> (by whatever name these interests are called), are deemed to consist of <u>holdings</u> (including fractions of a holding), each <u>holding</u> representing one undivided share of the entitlement in the <u>CIU's</u> assets.
- BDR-3.1.3 The documents constituting the <u>CIU</u> may provide for different classes of <u>holdings</u> to be issued in an authorised <u>CIU</u> and, in the case of umbrella <u>CIUs</u>, may provide that different classes of <u>holdings</u> may be issued for each sub-<u>CIU</u>.

BDR: Bahrain Domiciled Retails CIUs Section BDR-3.1: Page 1 of 1

MODULE	BDR:	Bahrain Domiciled Retail ClUs
CHAPTER	BDR-3:	CIU Holdings

BDR-3.2 Issue, Purchase and Redemption of Holdings

Holdings may not be created or issued unless the equivalent of the net issue price is paid into the assets of a Bahrain domiciled retail CIU within the usual time limits. This does not preclude the distribution of bonus holdings.

No direct or indirect lending should be made to <u>CIU participants</u> for the purpose of purchasing <u>holdings</u> in a <u>Bahrain domiciled retail CIU</u>, unless the CIU participant is classified as an <u>accredited investor</u> and the lending is incidental to the investment.

BDR-3.2.3 <u>CIU participants</u> must, in accordance with the <u>CIU</u> documents, either be:

- (a) Issued with registered certificates evidencing title to holdings; or
- (b) Provided with written confirmation of entry in a register for such holdings which must be kept current and up-to-date at all times and must contain full details of the names and addresses of the CIU participants, the number of holdings held by them, and the date of acquisition of such holdings.
- Holdings in a CIU must be redeemed, repurchased, reimbursed or repaid (as may be appropriate) at the request of the CIU participants and in accordance with the Bahrain domiciled retail CIU's documents.
- BDR-3.2.5

 Holdings may only be created, issued or sold, and redeemed, repurchased, reimbursed or repaid (as may be appropriate):
 - (a) In accordance with the <u>prospectus</u> constituting the <u>Bahrain</u> domiciled retail CIU; and
 - (b) At a price arrived at by dividing the NAV of the <u>CIU</u> by the number of <u>holdings</u> outstanding, after taking into account any charges as stated in the <u>prospectus</u>.
- The <u>prospectus</u> constituting the <u>Bahrain domiciled retail CIU</u> must clearly state the frequency and basis for calculation of the issue price, repurchase price and other appropriate prices of the <u>holdings</u> in the CIU.

BDR: Bahrain Domiciled Retails CIUs Section BDR-3.2: Page 1 of 1

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-4:	Investments

BDR-4.1 Risk Management

BDR-4.1.1

<u>Bahrain domiciled retail CIUs</u> must operate on the principle of risk spreading and must maintain and implement investment and risk management policies aimed at the prudent risk control.

BDR-4.1.2

The <u>prospectus</u> must summarise the policies and limits which the <u>Bahrain domiciled retail CIU</u> will apply, including (but not limited to):

- (a) The type of assets which the <u>CIU</u> may invest in;
- (b) The aggregate limits for each asset class;
- (c) Geographic allocation, limits per country, and sectors limits (if applicable);
- (d) Permitted individual exposures under each asset class; and
- (e) A description of remedial measures to be taken in the event of limit exceptions.
- BDR-4.1.3 As further guidance, reference should be made to Supplementary Investment document, ARR(ii) which sets out the minimum information to be contained in the prospectus, and Supplementary Investment document, ARR(iv) which sets out the admissible assets and limits for Bahrain domiciled retail CIUs.
- BDR-4.1.4

<u>Bahrain domiciled retail CIUs</u> may only invest in the type of assets specified in and in accordance with the limits prescribed in ARR(iv), unless otherwise agreed and approved in writing by the CBB. However, such limits do not apply until the expiry of a period of six months from the date of the initial offering of the <u>CIU</u>.

BDR-4.1.5

Where such approvals are given, the fact must be notified to <u>CIU</u> <u>participants</u> as an amendment to the <u>prospectus</u> (and <u>simplified</u> <u>prospectus</u> where applicable).

BDR-4.1.6 The CBB may allow a <u>Bahrain domiciled retail CIU</u> to broaden its investment policy to allow investments in financial assets other than those specified in ARR(iv), if it is satisfied that such assets are sufficiently liquid and the interests of the <u>CIU</u> <u>participants</u> are not prejudiced. The CBB may similarly also approve limits beyond those specified in ARR(iv), if it is satisfied that such approval is in the interests of the CIU participants.

BDR-4.1.7

If the name or particulars of a <u>Bahrain domiciled retail CIU</u> indicates a specific objective, asset class, geographic region or market, the <u>CIU</u> must invest at least 60% of its assets in investments that reflect the specific objective, asset class, region or market. The remaining balance of the <u>CIU's</u> assets may only be held in cash or cash equivalents.

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-4:	Investments

BDR-4.2 Derivative Transactions

BDR-4.2.1

A <u>Bahrain domiciled retail CIU</u> may enter into permitted financial derivative transactions, provided that the following conditions are adhered to at all times:

- (a) The underlying positions continue to satisfy the limits specified in ARR(iv);
- (b) The transactions are consistent with the stated investment objectives;
- (c) The counterparties are licensed financial institutions or <u>licensed</u> exchanges or clearing houses;
- (d) The <u>prospectus</u> of the <u>CIU</u> clearly specifies the use and rationale of such transactions (i.e. for hedging purposes or for achieving investment goals), and provides a clear description of the associated risks, including the risk of volatility in NAVs;
- (e) The derivative positions and balances allow independent and reliable daily valuations and can be sold, liquidated or closed by an offsetting transaction at any time, at their fair value and at the initiative of the CIU;
- (f) The transactions are subject to sound and documented risk management policies and practices; and
- (g) The arrangement is consistent with good market practice.

BDR: Bahrain Domiciled Retails CIUs Section BDR-4.2: Page 1 of 1

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-4:	Investments

BDR-4.3 Significant Influence / Conflicts of Interest

BDR-4.3.1	Bahrain domiciled retail CIUs must not acquire securities issued by a
	relevant person, unless exempted in writing by the CBB.

- BDR-4.3.2 Exemption from Rule BDR-4.3.1 will normally only be given by the CBB in cases where a <u>Bahrain domiciled retail CIU</u> is pursuing a market index strategy, such that it is obliged to invest in a <u>relevant person's</u> securities in order to replicate a market index.
- BDR-4.3.3

 Bahrain domiciled retail CIUs must not invest in any security (of any class) in a company or other undertaking, if any director of the CIU or of any relevant person and its affiliates individually or collectively owns more than 5% of those securities.
- BDR-4.3.4 The prohibition in Paragraph BDR-4.3.3 also applies where the ownership of the <u>directors</u> of the <u>CIU</u> or of any <u>relevant person</u> and its affiliates, is in the parent, subsidiary or other associated undertaking of the company in which the CIU is to make the investment.
- BDR-4.3.5

 Bahrain domiciled retail CIUs must not invest in other CIUs which have the same operator, as the Bahrain domiciled retail CIU.
- BDR-4.3.6 Bahrain domiciled retail CIUs must not enter into a transaction where one of the relevant persons is a counterparty to the transaction.

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-4:	Investments

BDR-4.4 Other Restrictions on Investments

BDR-4.4.1

Bahrain domiciled retail CIUs must not:

- (a) Assume, guarantee, endorse or otherwise become directly or contingently liable for the obligations or indebtedness of any person, except in accordance with its <u>prospectus</u> or <u>instrument</u> constituting the <u>CIU</u>; or
- (b) Acquire any asset which involves the assumption of any liability which is unlimited.

MODULE	BDR:	Bahrain Domiciled Retail ClUs
CHAPTER	BDR-4:	Investments

BDR-4.5 Non-compliance with and Breaches of Investment Limits

BDR-4.5.1

If the investment limits and risk management policies specified in the <u>prospectus</u> are breached because of a reason other than a market change or movement, the <u>Bahrain domiciled retail CIU</u> must take all necessary steps to remedy the situation immediately, without jeopardizing the interests of <u>CIU participants</u>.

BDR-4.5.2

Any breach of investment limits and risk management policies, that has occurred because of a reason other than a market change or movement, must be reported to the CBB in writing by the <u>board</u> of the <u>CIU</u>, the <u>custodian</u> and the <u>fund administrator</u>, in a timely manner and accompanied by a plan and time-frame whereby the breach would be rectified.

BDR-4.5.3

If the breach occurs as a result of a market change or movement, the <u>Bahrain domiciled retail CIU</u> must take all necessary steps to remedy the situation, if possible, but without jeopardizing the interests of <u>CIU</u> <u>participants</u>, and to notify the CBB of the same.

BDR-4.5.4

The CBB does not consider it a breach in the event that the <u>fund manager</u> foresees, due to adverse market conditions, that it is in the best interest of <u>CIU participants</u> to shift from investments into cash and cash equivalents. In such case, the following notifications must be made:

- (a) The <u>board</u> is required to immediately notify the CBB and the <u>registrar</u> stating the reason and the expected time by which the stipulated limits will be met;
- (b) The <u>board</u> is required to immediately notify the CBB and the <u>registrar</u> once the <u>CIU</u> resumes investing in accordance with the investment limits stipulated in the <u>prospectus</u>; and
- (c) The <u>registrar</u> is required to notify the <u>CIU participants</u> of the information above.

BDR: Bahrain Domiciled Retails CIUs Section BDR-4.5: Page 1 of 1

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-5:	Borrowing, Lending and Short Selling

BDR-5.1 Borrowing

BDR-5.1.1

A <u>Bahrain domiciled retail CIU</u> may only borrow subject to the following conditions:

- (a) The borrowing is temporary;
- (b) The borrowing is to be repaid out of the assets of the <u>CIU</u>;
- (c) The assets of the <u>CIU</u>, other than those pledged for the purpose of the borrowing transaction are not pledged;
- (d) The borrowing does not at any time exceed 20% of the <u>CIU's</u> assets;
- (e) The circumstances for such borrowing are disclosed in the prospectus; and
- (f) The borrowing is made on an exceptional basis to assist with liquidity management, rather than to leverage returns.

BDR: Bahrain Domiciled Retails CIUs Section BDR-5.1: Page 1 of 1

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-5:	Borrowing, Lending and Short Selling

BDR-5.2 Lending

BDR-5.2.3

A <u>Bahrain domiciled retail CIU</u> must not lend its assets to a <u>relevant</u> person of the <u>CIU</u>.

A <u>Bahrain domiciled retail CIU</u> may only lend its assets by entering into a stock lending agreement.

A <u>Bahrain domiciled retail CIU</u> may only enter into stock lending arrangements in respect of any securities held by it, provided that:

- (a) The counterparty is a licensed financial institution;
- (b) The arrangement is consistent with best market practice;
- (c) Acceptable collateral with a value equal to the securities lent is obtained to secure the obligation;
- (d) The current realisable value of the securities and of the relevant collateral is monitored daily in order to make-up the difference when the current realisable value of the collateral falls below that of the securities lent;
- (e) The aggregate value of stocks lent does not at any time exceed 20% of the net asset value of the <u>CIU's</u> assets; and
- (f) The circumstances for such lending are disclosed in the <u>prospectus</u>.

BDR: Bahrain Domiciled Retails CIUs Section BDR-5.2: Page 1 of 1



MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-5:	Borrowing, Lending and Short Selling

BDR-5.3 Short Selling

BDR-5.3.1

A <u>Bahrain domiciled retail CIU</u> must not engage in short selling of securities.

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-6:	Fees and Dividends

BDR-6.1 Fees

BDR-6.1.1

All costs and charges, including fees to <u>relevant persons</u>, payable from the assets of a <u>Bahrain domiciled retail CIU</u> must be clearly stated and disclosed in the <u>prospectus</u> and must include the following:

- (a) The breakdown of such costs and charges;
- (b) The estimated or actual amount of costs and charges payable;
- (c) The nature and the basis for their calculation; and
- (d) The maximum amounts payable, expressed as percentages of the <u>CIU's</u> assets, on a per annum basis.

BDR-6.1.2

Where a performance fee is charged by way of deduction from the assets of a <u>Bahrain domiciled retail CIU</u>, the following must be stated in the prospectus:

- (a) The frequency of charging the performance fee to the CIU; and
- (b) The basis upon which the performance fee is calculated.

BDR-6.1.3

If a performance fee is levied, the fee may only be payable:

- (a) Not more frequently than annually;
- (b) If the NAV per <u>holding</u> exceeds the NAV per <u>holding</u> on which the performance fee was last calculated and paid; and
- (c) From an audited NAV.

BDR-6.1.4

Costs, charges and fees which have not been disclosed in a <u>Bahrain</u> <u>domiciled retail CIU's</u> <u>prospectus</u> must not be paid from the <u>CIU's</u> assets.

BDR: Bahrain Domiciled Retails CIUs Section BDR-6.1: Page 1 of 1

MODULE	BDR:	Bahrain Domiciled Retail ClUs
CHAPTER	BDR-6:	Fees and Dividends

BDR-6.2 Dividends



All requests for distribution of dividends on <u>holdings</u>, must be approved in writing by the CBB prior to announcing the proposed dividend by way of a press announcement or any other means of communication and prior to submitting a proposal for distribution to CIU participants of a Bahrain domiciled retail CIU.

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-7:	Valuation of Assets

BDR-7.1 General Requirements



The board of Directors must ensure that an independent, fair and regular valuation of all the <u>CIU's</u> assets, is conducted by appropriately qualified valuators.

BDR-7.1.2

The valuation principles to be applied must be stated in the <u>CIU's</u> <u>prospectus</u> and must include details of the methods and frequency of the valuation of assets.

BDR-7.1.3 The CBB expects the scope of the valuation policy:

- (a) To reflect 'good practice' industry standards;
- (b) Wherever possible, to be based on multiple and independent price sources;
- (c) Where unavoidable, valuations based on trader, broker or pricing models, input should be sufficiently tested and controlled, and declared, such that conflicts of interest are minimised;
- (d) Procedures should be developed to identify stale prices or illiquid assets;
- (e) The valuation of such assets should be performed by an expert in the asset class; and
- (f) Valuations should normally be undertaken at least on a monthly basis.
- (g) In the case of <u>CIUs</u> structured as <u>B-REITs</u>, the valuation must be undertaken at least annually.

BDR-7.1.4

The <u>fund administrator</u> must notify the CBB, in writing, if:

- (i) The NAV per unit falls below 60% of the initial value per unit, at any valuation date;
- (ii) The total NAV falls below 60% of the total NAV reported in the last audited financials of the <u>CIU</u>; or
- (iii) The total NAV falls below 50% of the total NAV of the <u>CIU</u> relative to the previous valuation day.

BDR: Bahrain Domiciled Retails CIUs Section BDR-7.1: Page 1 of 1

MODULE	BDR:	Bahrain Domiciled Retail ClUs
CHAPTER	BDR-8:	Books and Records

BDR-8.1 General Requirements

BDR-8.1.1

<u>Bahrain domiciled retail CIUs</u> must prepare, retain for 10 years and make available to the CBB upon request, such records that enable:

- (a) The <u>CIU</u> and its <u>relevant persons</u>, as appropriate, to comply with the Rules in this Module; and
- (b) The <u>CIU</u> to demonstrate at any time that such compliance has been achieved.
- BDR-8.1.2 The records referred to in Paragraph BDR-8.1.1, include but are not limited to, the minutes of the board of <u>director's</u> meetings (see Paragraph CG-4.1.1), the <u>prospectus</u>, contractual agreements, documents constituting the <u>CIU</u> and annual audited statements.

BDR-8.1.3

<u>Bahrain domiciled retail CIUs</u> must maintain, through the appointed <u>registrar</u>, a register of <u>holdings</u> in the <u>CIU</u>. The register must be kept up to date at all times and must contain the following information:

- (a) Name of the CIU participant;
- (b) Official identification of the <u>CIU participant</u> (including the type and number);
- (c) Address and contact details of the CIU participant;
- (d) Number of units held by the <u>CIU participant</u>;
- (e) Number(s) of the certificate(s) issued to each <u>CIU participant</u>;
- (f) Date of issuance or transfer of units to the <u>CIU participant</u>;
- (g) Record of redemption of units; and
- (h) Record of cancellation of units.

BDR-8.1.4

<u>Bahrain domiciled retail CIUs</u> must, through the appointed <u>registrar</u>, obtain and safe-keep all signed application forms, along with KYC documents for each <u>CIU participant</u>, in original form or in the form of a certified copy, at the office in Bahrain, in line with applicable laws and regulations.

BDR-8.1.5

The <u>operator</u> of a <u>Bahrain domiciled retail CIU</u> must make available for public inspection in Bahrain, free of charge, the following documents:

- (a) The documents constituting the <u>CIU</u>;
- (b) The prospectus (and simplified prospectus if applicable);
- (c) All annual and semi-annual reports issued by the CIU; and
- (d) Copies of all CBB approvals, where required.

BDR: Bahrain Domiciled Retails CIUs Section BDR-8.1: Page 1 of 1

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-9:	Financial Statements and Disclosure Requirements

BDR-9.1 General Requirements

- BDR-9.1.1 Bahrain domiciled retail CIUs must prepare semi-annual (interim) and annual audited financial statements for each financial year.
- The annual audited financial statements must be prepared in accordance with International Financial Reporting Standards (IFRS) or AAOIFI Standards, as applicable, by a qualified independent external auditor located in Bahrain and acceptable to the CBB. The semi-annual (interim) financial statements must be subject to an independent review by the same auditor.
- The annual audited financial statements must be disclosed and distributed to <u>CIU participants</u> and submitted to the CBB, within 4 months of the end of the <u>CIU's</u> financial year.
- The semi-annual (interim) financial statements must be disclosed and distributed to <u>CIU participants</u> and submitted to the CBB, within 2 months of the period end.
- BDR-9.1.5 Both the annual and semi-annual reports must contain as a minimum the information specified in Supplementary Information document CRR(i) of Part B of Volume 7.
- BDR-9.1.6 Publication of semi-annual and annual audited financial statements on the <u>CIU's</u> or <u>operator's</u> website is encouraged.
- BDR-9.1.7 The annual audited financial statements of the <u>fund company</u> (if applicable) must be submitted to the CBB, within 3 months of the financial year-end of the <u>fund company</u>.
- BDR-9.1.8

 Bahrain domiciled retail CIUs must disclose their NAV to all CIU participants and potential investors, in accordance with the prospectus.

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-10:	Advertisements

BDR-10.1 General Requirements

BDR-10.1.1

The <u>operator/fund manager</u>, as appropriate, is responsible to ensure that all advertisements in respect of <u>Bahrain domiciled retail CIUs</u> must:

- (a) Be fair, transparent and not misleading;
- (b) Be clear and self-explanatory (describing the nature or type of CIU to which the advertisement relates);
- (c) State any assumptions, forecasts and projections, on which claims in advertisements are based. Where an advertisement contains any forecast or projection, it must make clear the basis upon which that forecast or projection is made;
- (d) Contain risk warnings, including the potential for loss, in a manner that such warning is prominently presented and not obscured or disguised. The font used for risk warnings must be readable, bold and not less than the font of the advertisement;
- (e) Not describe <u>CIUs</u> as "guaranteed" unless there is a legally enforceable capital guarantee;
- (f) Not include any comparisons which may be misleading, considering the circumstances of the <u>CIU</u>; and
- (g) Include a statement informing the client that more detailed information on the <u>CIU</u> is contained in the <u>prospectus</u>, a copy of which must be made available to the client, free of charge.
- BDR-10.1.2 For the purposes of this Module, advertising may include, but is not limited to, advertising in print or other media, e-mail or internet.

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-11:	Access to Premises

BDR-11.1 General Requirements



Relevant persons of Bahrain domiciled retail CIUs must permit representatives of the CBB, or persons appointed by the CBB to have access, with or without notice, duing reasonable business hours to any of their business premises to allow the CBB to carry out inspection or investigation of the CIU at any point of time, in order for the CBB to discharge its regulatory obligations.

MODULE	BDR:	Bahrain Domiciled Retail ClUs
CHAPTER	BDR-12:	Listing Requirements

BDR-12.1 General Requirements

BDR-12.1.1 Bahrain domiciled retail CIUs may only be listed on a licensed exchange and must state such intention in the prospectus.

BDR-12.1.1A An example of a listed Bahrain domiciled retail CIU include Exchange Traded Funds ((ETFs). ETFs are effectively mutual funds that are traded like stocks on a stock exchange. An ETF is a marketable security that tracks an index, a commodity, bonds or a basket of securities.

- BDR-12.1.2 In the case that a <u>Bahrain domiciled retail CIU</u> intends to be listed subsequent to being authorised by the CBB, it must:
 - (a) Amend the prospectus after obtaining the CBB's approval; and
 - (b) Notify the CIU participants of such intention.
- BDR-12.1.3 Subsequent to fulfilling the requirements listed in Paragraph BDR-12.1.2, the operator of the CIU must:
 - (a) Obtain CBB's non-objection to be listed;
 - (b) Obtain the required approvals from the licensed exchange; and
 - (c) Thereafter, notify the CBB of the effective date of listing.
- BDR-12.1.4 In the event of listing, the <u>prospectus</u> of the listed <u>CIU</u> must be made available to potential subscribers.
- BDR-12.1.5 Listed <u>CIUs</u> must at all times observe the definition of "eligible investors" as per indicated in the <u>prospectus</u>.
- BDR-12.1.6 The listed <u>Bahrain domiciled retail CIU</u> must follow the listing rules provided by the <u>licensed exchange</u>.

MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-13:	Mergers and Transfers

BDR-13.1 General Requirements

BDR-13.1.1

A <u>Bahrain domiciled retail CIU</u> must seek prior written approval from the CBB in order to merge with, or else transfer its assets to another <u>Bahrain domiciled retail CIU</u>.

BDR-13.1.2

The request for approval above must be supported by the following information:

- (a) The reasons for the proposed merger or transfer;
- (b) The alternatives available to <u>CIU participants</u> (including a right to redeem without charge, or switch into another <u>Bahrain domiciled retail CIU</u> without charge); and
- (c) The estimated costs of the merger or transfer, and information on who is expected to bear such costs.

BDR-13.1.3

All <u>CIU participants</u> must be informed, at least 15 business days prior to the intention to merge or transfer to another <u>Bahrain domiciled</u> retail <u>CIU</u> in order for them to make an informed decision.

BDR-13.1.4

In all cases, a merger or transfer of a <u>Bahrain domiciled retail CIU</u> must be in accordance with the <u>instrument</u> constituting the <u>CIU</u> and all other applicable laws.



MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-14:	Suspension of Dealing in CIU Holdings

BDR-14.1 Suspension of Dealing



A <u>Bahrain domiciled retail CIU</u> must notify the CBB and all <u>CIU</u> <u>participants</u> upon the suspension of dealing in the <u>CIU</u> <u>holdings</u> and provide the rationale for such decision.



MODULE	BDR:	Bahrain Domiciled Retail CIUs
CHAPTER	BDR-14:	Suspension of Dealing in CIU Holdings

BDR-14.2 Resumption of Dealing



A <u>Bahrain domiciled retail CIU</u> must notify the CBB and all <u>CIU</u> <u>participants</u> upon the resumption of dealing in the <u>CIU</u> <u>holdings</u> and provide the date on which the dealing was resumed.