



CBB Reporting Appendix BR-9 Corporate Governance Framework

CORPORATE GOVERNANCE FRAMEWORK
COMPLIANCE UNIT: QUARTERLY REPORT

Reporting Period		Report date	
Signature of Authorised Official		Submission date	
Position (of Authorised Official)		Contact telephone number	

Please list all Board meetings held during the calendar year, together with attendance details as specified below. Where less than four Board meetings were held, please provide an explanation as to the circumstances. Companies that were incorporated during the calendar year in question should specify the date of their commercial registration. If necessary, please use a continuation sheet.

Date & location of meeting	Names of Directors present	Names of Directors who participated by phone/ video link	Names of directors not present

Please list all Executive Committee and Audit Committee meetings held during the calendar year, together with attendance details as specified below. Where no such meetings were held, please provide an explanation as to the circumstances. Companies that were incorporated during the calendar year in question should specify the date of their commercial registration. If necessary, please use a continuation sheet.

Type of meeting, date & location	Committee members present	Committee members who participated by phone/ video link	Committee members not present