



# **SUPPLEMENTARY INFORMATION**

## **Appendix BR- (i) Insurance Firm Return: Agreed Upon Procedures**

<b>Insurance Firm Return: Agreed Upon Procedures History</b>
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Change Date	Current Issue Date	Description of Changes
October 2006	01/10/2006	Initial Launch

## Appendix BR – (i): IFR: Agreed Upon Procedures

Insurance Firm Return (Conventional – or takaful – Principles)

### AGREED UPON PROCEDURES REPORT

**[INSURANCE FIRM COMPANY LIMITED]**

**Financial year ended 31 December 20XX**

#### **Report to the directors pursuant to Rule BR-1.1.16**

We have performed the procedures agreed with the Board of Directors and enumerated below with respect to the Insurance Firm Return (conventional principles) ["IFR"] submitted to the Central Bank of Bahrain ["CBB"] relating to the year ended 31 December 20XX.

Our engagement was undertaken in accordance with the International Standard on Related Services applicable to agreed-upon procedures engagements. The procedures were performed solely to assist you in ensuring that the IFR is completed, as far as practicable, in accordance with Module BR (CBB Reporting) of Volume 3 (Insurance) Rulebook issued by the CBB in this regard and summarised as follows:

1. We have agreed the information reported in Sections IFR 30.0 to IFR 42.0 to the Company's accounting records;
2. We have recomputed the calculation of adjustments to admissible assets in Sections IFR 34 and IFR 35 based on information provided by the Company and on our understanding of Section CA-4.2 of Volume 3 (Insurance) Rulebook;
3. We have read the information reported in the IFR to ensure that it is consistent with the information reported elsewhere in the IFR;
4. We have agreed the amounts reported in IFR 35.0 to other information contained in other Sections of the IFR;
5. We have agreed the amounts reported in IFR 40.0 to information contained in other Sections of the IFR;
6. We have agreed the information reported in Sections IFR 43 to IFR 47 on a test basis covering the current year and one other year at random to the Company's accounting records;
7. We have agreed the information reported in Section IFR 48.0 on a test basis to the Company's accounting records;
8. We have verified the arithmetical accuracy of the IFR on a test basis;
9. We have recalculated the mathematical reserves as shown in IFR 70.0 based on information from the Company's accounting records; and
10. We have enquired from the staff responsible for completion of the IFR of the nature of errors or inconsistencies in the IFRs previously reported to the CBB and received oral assurance from them that the Company has taken adequate steps to satisfactorily address these issues.

## Opinion

We report our findings below:

- a) With respect to item 1, we found that the information reported in Sections IFR 30.0 to IFR 42.0 agrees to the Company's accounting records, except as noted below;
- b) With respect to item 2, we found the calculation of adjustments to admissible assets in Sections IFR 34 and IFR 35 agrees to information provided by the Company and to our understanding of Section CA-4.2 of Volume 3 (Insurance) Rulebook, *except as noted below*;
- c) With respect to item 3, we found that the information reported in the IFR was consistent with the information reported elsewhere in the IFR, *except as noted below*;
- d) With respect to item 4, we found that the amounts reported in IFR 35.0 agree to information contained in other sections of the IFR, *except as noted below*;
- e) With respect to item 5, we found that the amounts reported in IFR 40.0 agree to information contained in other sections of the IFR, *except as noted below*;
- f) With respect to item 6, we found that the information reported in Sections IFR 43 to 47 agrees to the Company's accounting records, *except as noted below*;
- g) With respect to item 7, we found that the information reported in the IFR 48.0 agrees to the Company's accounting records, except as noted below;
- h) With respect to item 8, we found that the arithmetical calculations in the IFR were accurate, except as noted below;
- i) With respect to item 9, we found that the mathematical reserves have been correctly calculated, except as noted below;
- j) With respect to item 10, our enquiries from the staff responsible for completion of the IFR about the nature of errors or inconsistencies in the IFR previously reported to the CBB revealed that the Company has taken adequate steps to satisfactorily address these issues.

The exceptions noted in the process of our work and our recommendations to further enhance the process of reporting to the CBB, arising as a result of our work carried out, are detailed below:

*(EXCEPTIONS)*



### **Basis of Opinion**

Because the above procedures do not constitute an audit or a review made in accordance with the International Standards on Auditing or International Standards on Review Engagements, we do not express any audit or review assurance on the information reported in the IFR. Had we performed additional procedures or had we performed an audit or review of the report in accordance with the International Standards on Auditing or International Standards on Review Engagements, other matters might have come to our attention that would have been reported to you.

Our report is solely for the purpose set forth in the first paragraph of this report and is only for the information of the Company and the CBB. This report should not be used for any other purpose or to be distributed to any other parties. This report relates only to the information reported in the IFR for the year ended December 31 20XX and does extend to the financial statements of the Company taken as a whole.

Name of auditor

Date